

**TOWN OF FRANKLIN**

**7524 HWY J.**

**CATO, WI 54230**

**Application for Permit to Perform Work Within the Town of Franklin  
Right-of-Way**

This permit, if issued, does not authorize any improvements to the premises other than the project(s) described herein. (Please refer to page 2 of application for procedures to follow.)

Date: \_\_\_\_\_ 20\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Location of Work**

Road Name: \_\_\_\_\_ Section #: \_\_\_\_\_ Range #: \_\_\_\_\_

Located on North - South - East - West side of road. (Please circle appropriate direction.)

Locate to nearest town road, county road, notable structure, by mileage, feet, or description of immediate area: \_\_\_\_\_

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**Type of Work Requested (Check Appropriate Descriptions)**

New Driveway Installation

Existing Driveway Extension

Paving of Driveway

Additional Driveway

Field Entrance

Field Entrance Extension

Description of any other type of work: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Approval Signature: \_\_\_\_\_

Final Inspection Approval: \_\_\_\_\_

**The following conditions must be met regarding new or existing driveways:**

1. Driveway side slopes shall be of earth material, covered with black ground and seeded.
2. No concrete or bituminous side slope will be allowed.
3. Side slope grade shall be no less than 3:1 and must match end wall slope.
4. The culvert must be a minimum of five feet from property line and at right angles to roadway.
5. The driving surface shall be \_\_\_\_\_ feet in width.
6. The driveway pipe required: \_\_\_\_\_ diameter X \_\_\_\_\_ feet long.
7. End walls must be used.
8. Culvert pipe MUST be placed at bottom of natural ditch line.
9. Work must be completed in 60 days and all conditions met or corrected in this time period. If work requires more than 60 days, final inspection will be charged at a rate of \$50.00 per hour including travel time, and will be placed on tax bill.
10. Marker stakes, flags, cones, etc. must be placed on each end of proposed installation for pre inspection purposes.
11. Culvert permit fee: \$20.00.

**Paving of Driveways**

Final grade before paving must be set so that water is diverted to the sides and not drained onto highway and must not create a hazard for snow removal operations. Driveway pavement MUST be lower than road surface at all times, even during frost and freeze up conditions. Permit Fee: None Required.

**Conditions of Permit**

Applicant will comply with all terms set forth in this document (part 1 and 2). Permit expires in 60 days. If work does not start within the permit period, permits may be renewed at a \$10.00 fee. If work starts and is not completed in 60 days, a new permit is required. The Town of Franklin reserves the right to correct any deficiencies that have not been addressed after final inspection, and will place all costs on the tax bill for the property.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Final Inspection Sign Off: \_\_\_\_\_ Date: \_\_\_\_\_